

## January AGENDA

### California Environmental Education Interagency Network (CEEIN)

Date: January 20, 2005

Time: 9:30 a.m. to 11:35 a.m.

Location: Resources Building, Legal Conference Room #1118-30

Lead: Carolyn Tucker

**BRING YOUR OWN COFFEE**

Note taker: Jamie Cameron-Harley

**BAGELS WILL BE PROVIDED!**

Timekeeper: Phaedra Bota

Facilitator: Zori Lozano-Friedrich

Backup Lead: Sue Sims



### AGENDA

	Item	Lead	Time	Action
1.	<b><u>Check – in and Catch -up</u></b> <ul style="list-style-type: none"> <li>Welcome &amp; Introductions</li> <li>2005 Hosting Sign-ups</li> <li>Review Agenda</li> <li>Approve Minutes</li> <li>Update Outstanding Action Items</li> <li>Distribute “What’s New in Your World”</li> </ul>	Carolyn & Zori	<b>9:30 – 9:40</b>	Distribute Sign-In Sheet
2.	<b>Update on CA Water Board’s Erase the Waste Campaign</b>	Tom Mays	<b>9:40 – 10:00</b>	Info.
3.	<b><u>Committee Reports &amp; Discussion</u></b> <b>Administration &amp; Organization</b> <ul style="list-style-type: none"> <li>Housekeeping</li> <li>Vote on Partnership with Go Green Initiative</li> </ul> <b>Communications &amp; Outreach</b> <ul style="list-style-type: none"> <li>Brochure Update</li> </ul> <b>Diversity</b>  <b>Leadership &amp; Legislation</b> <ul style="list-style-type: none"> <li>AB 1548: Pass out the Environmental Principles &amp; Concepts</li> <li>AB 1548: Update on the Model Curriculum Planning Process</li> <li>AB 1548: Self Assessment</li> <li>Legislative "Inventory"</li> <li>Legal &amp; Social Compliance</li> </ul> <b>Environmentality</b>	Joanne Vorhies Jamie Cameron-Harley Carolyn Tucker Kay Antunez  Andrea Lewis  Susan Kay & Donna Bobbie Karen Johnson	<b>10:00 – 11:15</b> 10 min 10 min 10min 10 min  15 min   20 min.	Info. Action Discuss
4.	<b><u>What’s New In Your World</u></b>	All	<b>11:15 – 11:30</b>	
5.	<b><u>Meeting Wrap-Up</u></b> <ul style="list-style-type: none"> <li>Clarify Action Items</li> <li>Pending Items/Parking Lot</li> <li>Develop February Meeting Agenda</li> <li>Evaluate Meeting</li> </ul>	Zori	<b>11:30 – 11:35</b>	

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.

- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.